

**MINUTES OF THE MEETING OF KIMBERLEY & CARLETON FOREHOE PARISH  
COUNCIL HELD ON FRIDAY 25<sup>TH</sup> FEBRUARY 2022  
AT 7PM AT BARNHAM BROOM VILLAGE HALL**

**Present:** Colin House (Chairman)  
Val Evans  
Jane Fraser  
Graham Mann  
Joy Smiley  
Catherine Moore, Parish Clerk

**Also present:** County Councillor Margaret Dewsbury (from 7.25pm), District Councillor Richard Elliott and one member of the public.

**1. Public Forum**

a) Public

A member of the public reported that they had problems accessing the parish boundary map and wished to know where the parish boundary was towards Crownthorpe. It was noted that the dyke had been worn down by vehicle movements and the grate was blocked. The Clerk would publish a boundary map online.

**ACTION: Clerk**

It was noted that the Kimberley notice board was not opening, it had been treated by volunteers and someone had tried to force it which had broken it.

It was noted that The Green roadway had been damaged during the drainage works, and that they would be reinstating the roadway in the spring. A complaint was received that a lorry had blocked the track for over four hours and had caused considerable damage. The drainage problem had been resolved. Photos had been sent to Highways showing the stuck lorry which had flouted the road closure and caused damage.

District Councillor

Richard Elliott noted that the river was the parish boundary. South Norfolk Council had set their budget for 2022/23, and the authority had healthy reserves as well as receiving government support. A surplus was expected at the end of 2021/22 and it was hoped that some of this would be fed back into communities through grant funding. If the Council had any projects Richard would be pleased to support these. It was suggested that an application could be made for a new notice board, which would cost around £2,000. The process would involve an application, which would be advocated by Richard Elliott.

**ACTION: Clerk**

It was noted that Leisure Services had made a significant loss due to Covid, although they had previously run at minor loss. It was expected that this department would only need half the allocated reserve to help it. Other services such as brown bins were income streams. The wholly owned developer, Big Sky, continued to repay interest on loans which contributed towards income.

A question was raised regarding whether Long Stratton would remain as the headquarters of the Council, the feasibility work was still underway and a building was being considered. There could be efficiencies and savings to be made. The Greater Norwich Plan had been agreed, and the village clusters was going through the process. Information was available on the website.

**2. Apologies for Absence**

There were no apologies for absence.

### 3. Declaration of Interest for items on the agenda

None.

### 4. Minutes of the meeting held on Friday 26<sup>th</sup> November 2021

The minutes of the meeting were considered. An addition was made that there had been one member of the public present at the last meeting. With this amendment the minutes were **agreed**, proposed by Graham Mann, seconded by Joy Smiley, all in favour.

### 5. Matters Arising

#### a) B1135 Road Condition Working Group

The Clerk to Garvestone had said that a member of their Council would be in touch shortly.

**ACTION: Clerk**

#### b) Resurfacing Request, B1108

The Clerk reported that she had chased a response from the Highways Engineer who has asked whether this was general resurfacing or potholes, she had replied stating that this was for general resurfacing but had not had a reply.

**ACTION: Clerk**

#### c) Drainage Gully Outside Oak Lodge / Green Farm

The works had taken place and been signed off. Joy Smiley had liaised with the Project Manager during the works. The reinstatement had been checked and refilled as necessary, and further reinstatement would take place in the spring.

**ACTION: Clerk**

#### d) Closure of Barclays Account

The Clerk reported that the account had been closed.

### 6. Correspondence

#### a) Covid Memorial Token

The Clerk presented the Covid Memorial Token, it was **agreed** that this would be placed in Kimberley Church.

**ACTION: JS**

#### b) General Correspondence

None.

### 7. Finance

#### a) Financial Transactions to Date

The financial transactions to date were noted. The adjusted bank balance at 31<sup>st</sup> January 2022 was £3,032.07.

#### b) Review of Asset Register

The asset register was **agreed** with no amendments.

#### c) Payments

It was **agreed** to pay the following:-

|                            |                                |         |
|----------------------------|--------------------------------|---------|
| C Moore                    | Salary Jan – April 2022        | £235.00 |
| HMRC                       | PAYE Jan – April 2022          | £58.80  |
| Barnham Broom Village Hall | Hall Hire February 2022        | £25.00  |
| Community Heartbeat Trust  | Annual Support – Defibrillator | £151.20 |
| Zurich                     | Insurance Renewal              | £329.15 |
| Kimberley PCC              | Grass Cutting 2021             | £175.00 |

**8. Planning**a) New Applications

2022/0130 St Marys Court, Barnham Broom Road, Carleton Forehoe: Variation of conditions 2 & 4 ff permission 2020/1387 (Erection of single storey building. To include amenities, open plan office and meeting rooms) – change of materials.  
2022/0243 St Marys Court, Barnham Broom Road, Carleton Forehoe: Variation of conditions 2 & 4 ff permission 2020/1387 (Erection of single storey building. To include amenities, open plan office and meeting rooms) – change of materials (Listed Building Consent).

The proposed materials would match the other barns. It was **agreed** to support the applications.

**ACTION: Clerk**

b) Applications Considered Between Meetings

None.

c) Decisions

2021/1837 Church Farm, Barnham Broom Road, Carleton Forehoe: Change of use of 1 barn from agricultural grain store and the construction of a new barn both for the storage, milling and processing of peas.

**APPROVED**

**9. Other Matters**a) Public Rights of Way

Joy Smiley had been discussing this with the Ramblers and would be sent some information regarding process and research. The Tiffey Valley Group would also be contacted once contact details were received. The cut off date for registering historic footpaths had been removed.

Joy Smiley and Colin House had met with Steve Beckett regarding a review of the conservation areas, as some boundary lines did not make sense. Steve had asked the Council to look at the conservation area map, suggesting any amendments, and look at any public rights of way that could contribute to circular routes and walks to Wymondham. Steve felt that more should be done to open up public rights of way and to encourage walking, and that the Council could engage Breckland Council as they were on the district boundary.

There were two conservation areas in Kimberley, firstly the area around The Green and taking in Green Farm and Oak Lodge; and secondly the area of cottages towards the level crossing and around Station Farm. This included some listed buildings. It was noted that there was a permissive footpath from the station to the Green, however it could be beneficial to establish a footway on the north side of the B1108. Feedback was requested and an exhibition would be put on for people to contribute to the process. Some boundaries were drawn on old hedges and fences which no longer existed, and should be moved to field and property boundaries. The maps were available to be considered.

b) Internal Auditor 2021/22

It was **agreed** to appoint Kerrie Wilton, Clerk to Hemsby Parish Council to audit the accounts for 2021/22.

**ACTION: Clerk**

*County Councillor Margaret Dewsbury joined the meeting.*

## 10. Public Forum

### b) County Councillor

Recent discussions had been around budget setting. The Norwich Western Link was being discussed as well. The Clerk was asked to send the B1108/B1135 resurfacing email to Margaret to chase up. **ACTION: Clerk**

## 11. Other Matters

It was noted that there was a large and dangerous pothole near the station at Kimberley, the iron grate before the crossing was missing the entire surround. It was felt that this was very dangerous. The Clerk was asked to report this. **ACTION: Clerk**

It was noted that the occupiers of 1 Station Road had been burning toxic waste, this appeared to be the contents of a caravan and was normally in the early evening or weekend. The Clerk was asked to formally write to South Norfolk Council about this. **ACTION: Clerk**

Jane Fraser reported that another Task Force meeting would be required as the information on the Norwich Western Link was not user friendly and needed further consideration. The public digest needed to be at a level that the general public could understand.

Graham Mann suggested that the funding opportunities should be explored. It was noted that the Carleton Forehoe notice board needed to be refurbished and that the Kimberley notice board needed to be repaired and refurbished. It was noted that funding may be available for the Queen's Jubilee with money available for each parish. It was suggested that a seat could be installed on The Green and that a funding application could be made. The Clerk was asked to get quotes for these and make an application. **ACTION: Clerk**

Richard Elliott suggested that he could offer funding towards an application.

## 12. Date of Next Meeting

The next meeting would be Friday 20<sup>th</sup> May 2022 at 7pm at Carleton Forehoe Church.

The meeting closed at 8pm.

**CHAIRMAN**