

# KIMBERLEY PARISH COUNCIL

[kimberleyandcarletonforehoe@gmail.com](mailto:kimberleyandcarletonforehoe@gmail.com)

## MINUTES OF THE MEETING OF KIMBERLEY & CARLETON FOREHOE PARISH COUNCIL HELD ON THURSDAY 29 FEBRUARY AT 7PM AT BARNHAM BROOM VILLAGE HALL

**Present:** Graham Mann  
Jane Fraser (Chair)  
Robert Alston  
Maria Hutson, Parish Clerk

**Also present:** County Councillor Margaret Dewsbury, District Councillor Richard Elliott

1. To receive and approve apologies for absence, and approve extended absence where relevant  
Apologies were received and accepted from Joy Smiley
2. Public Forum
  - a. Public Comments  
None
  - b. District Councillor  
Councillor Elliott spoke about the monthly virtual Town and Parish Council meetings which are useful to attend. The Help Hub bus is now operational with the nearest venue it is visiting is Hingham, the areas it is visiting will be extended over time. Information and advice can be found in the bus with a current focus around the work of the Help Hub including cost of living support, benefit advice and housing information.
  - c. County Councillor  
A report had been circulated and noted. Main issues including - support is available for those effected by road accidents through signposting from Firefighters; Norfolk County Council has developed a vaping toolkit for schools and trading standards are working to stop underage sales; Digifest has run throughout February to inspire young people with free workshops in libraires; a delegation from Norfolk County Council met with MPs on January 31<sup>st</sup> to discuss how flooding in Norfolk could be addressed. They also discussed building reservoirs to capture flood water for use in times of drought.
3. To receive declarations of interest and applications for dispensations  
None
4. To approve the minutes of the meeting held Monday 27<sup>th</sup> November 2023  
The minutes were agreed as a true record which was proposed by Jane Fraser, seconded by Graham Mann, all in favour.
5. Matters arising from the minutes (for information only)  
None
6. To hear incoming correspondence since last meeting and determine responses where appropriate:
  - a. General Correspondence – Stop Western Link, GNLP report, SNC Litter Pick  
This correspondence was noted
  - b. Norfolk Minerals and Waste Local Plan, Notification of Submission  
Noted
  - c. Mid Norfolk Flooding Campaign  
Emails received from George Freeman linking into Norfolk strategy – noted
7. Finance:-
  1. To receive the third quarter financial statement

This was noted

2. To note payments made since the last meeting
  - a. ICO subscription £35
3. To approve payments
  - a. Clerk Salary, January – March £473.05
  - b. HMRC Quarter 4 £110.00
  - c. Remembrance project £20
  - d. Kimberley grass cutting £175
  - e. Carleton Forehoe grass cutting £175
  - f. Zurich Insurance £356.48
  - g. Barnham Broom Village Hall £25

Jane Fraser and Robert Alston to authorise these payments

4. To consider the frequency of clerk payments

It was proposed by Jane Fraser and seconded by Robert Alston from April to pay the Clerk monthly a gross salary of £194.35. Agreed by all.

## 8. Planning:-

- a. Planning Decisions  
None
- b. Any applications received after the publication of the agenda 2024/0425, Manor Farm Coston Road Barnham Broom Norfolk NR9 4DT  
Agreed to support application. Clerk to update planning portal

9. To receive an update on public rights of way  
No update at present

## 10. To receive an update on the Norwich Western Link / A47 Task Force

The next meeting is scheduled for 12 March meeting with new project manager Gavin Broad. The changes to the speed limits have yet to be made. Work is underway with developing cycling and walking routes and a feasibility study has begun.

## 11. To receive an update on the process of formal renaming of Parish Council to Kimberley and Carleton Forehoe Parish Council

Thanks was given to Cllr Elliott and Cllr Dewsbury for their support in the change of name of the Parish which was unanimously agreed by South Norfolk Council(SNC) last week. A notice will be provided by SNC in due course to display on the parish noticeboards and website

## 12. Discussion on issue of standing water on Low Road, Carleton Forehoe

There are significant issues with flooding and sewage along this road.

Robert Alston has previously reported these issues to Highways and will resubmit them. The Clerk and Cllr Dewsbury will follow up on this as necessary. Robert Alston to send the location details and photos to the clerk who will contact Anglia Water  
Cllr Elliott to contact Environmental Health with regard to the sewage.

## 13. Consideration of the spending of the Pride and Place, Clean up and Bloom grant.

£300 has been awarded. Litter picks to be set up in each village (dates to be confirmed) and advertised inviting residents to join in.

## 14. To receive the Parish Council asset list

This was noted

## 15. Date of next meeting - Monday 20th May, 7pm, St Mary's Church, Carleton Forehoe – Annual Parish Meeting and Annual Parish Council Meeting

Meeting closed 19:46