

Kimberley and Carleton Forehoe Parish Council

kimberleyandcarletonforehoe@gmail.com

Minutes of the Meeting of Kimberley and Carleton Forehoe Parish Council
Monday 7th October, St Peter's Church, Kimberley, 7pm

Present: Joy Smiley (Chair)
Robert Alston
Graham Mann
Maria Hutson, Parish Clerk

Margaret Dewsbury, Norfolk County Councillor (left at item 13)
Richard Elliott, South Norfolk Councillor (items 10-13)

1. To receive and approve apologies for absence.
Apologies were received and accepted from Jane Fraser
2. To receive declarations of interest and applications for dispensations
Robert Alston and Graham Mann declared an interest in item 9
3. To approve the minutes of the meeting held Monday 20 May 2024
RA proposed and GM seconded, all in agreement the minutes were an accurate record of the meeting
4. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
Margaret had submitted a report which was circulated.
A report from Richard Elliott was also circulated.
5. To hear incoming correspondence since last meeting and determine responses where appropriate:
Winter Pressure Grants, SNC, this was noted
Tom Fenwick in George Freeman's office is moving on after 9 years. The Parish Council to send a note of thanks for his support to the A47 taskforce.
6. To consider adopting co-option policy
It was agreed to adopt the policy.
7. To consider co-opting a Councillor
None at this point.
8. Finance:-
 - a. To receive first and second quarter accounts
These were noted.
 - b. To confirm the 2024/25 internal auditor
Jim Graves is able to undertake the internal audit again for the same fee of £50. It was agreed to ask him to undertake the audit.
 - c. To note payments made since the last meeting
 - a. Clerk Salary, June £171.75
 - b. HMRC PAYE Month 3 £22.60
 - c. Quarter one bank charges £18.00

- d. Clerk Salary, July £171.55
 - e. HMRC PAYE Month 4 £22.80
 - f. Clerk Salary, August £171.55
 - g. HMRC PAYE Month 5 £22.80
 - h. Clerk Salary, September £171.75
 - i. HMRC PAYE Month 6 £22.60
- These were noted

d. To note receipts made since the last meeting

- a. SNC, Precept £4,361

This was noted

e. To approve payments

- a. Clerk Salary, October £171.55
- b. HMRC PAYE Month 7 £22.80

These were approved and will be authorised in due course.

9. Planning:-

a. To note the following delegated comments submitted for

- i. 2024/1941 | Extension of existing commercial unit for Class E use | The Old Quarry Wymondham Road Kimberley Norfolk NR18 9EX
Parish Council logged support.
- ii. 2024/1731 | Variation of condition 4 of permission 2021/1837 - Change of use of 1 barn from agricultural grain store and the construction of a new barn both for the storage, milling and processing of pea) to allow B1 & B8 commercial use should pea or agricultural storage not be required. | Church Farm Barnham Broom Road Carleton Forehoe Norfolk NR9 4AL
Withdrawn
- iii. 2024/1629 | Rear two storey extension | Westerly 9 Station Road Kimberley Norfolk NR18 9HB
Parish Council logged support.

b. Planning Decisions made by local authority

- i. 2024/1731 – Withdrawn
- ii. 2024/1629 - Approved with conditions

c. Any applications received after the publication of the agenda

2024/2798 | Conversion of 2 adjoining steel frame agricultural buildings to general storage use | Church Farm Barnham Broom Road Carleton Forehoe Norfolk NR9 4AL
Parish Council to support application, clerk to log comments

10. To note the amended the South Norfolk Village Clusters Housing Allocation Plan.

There are proposed sites in Barford and Wicklewood which were discussed. There are no sites in the Parish. Consultation closed today and an update will be made in due course.

11. To note the Parish Partnership fund application.

The closing date for this round is December 24 and requires 50% match funding. It was agreed that at this time increasing the precept to include the 50% match funding would not be acceptable. If other funding streams become available these will be investigated.

12. To receive an update on the Norwich Western Link / A47 Task Force

The feasibility work undertaken for the 20mph speed limit at the southern end of Barnham Broom Road, highlighted some concerns regarding a lack of compliance without physical calming. Physical calming measures would be dependent on Full Business Case approval for the Norwich Western Link. If implemented, the 20mph limit would be monitored to see if compliance needs to be improved. Once the latest project descriptions have been approved the A47 Taskforce will meet Norfolk County Council for a preliminary consultation meeting. The date for implementation of the speed limits is summer 2025. No HGV restrictions have been proposed.

There is grant funding available to parishes affected by the work from National Highways. It was agreed to submit a grant application for a bench for each village and spring bulbs. The clerk to work with Jane Fraser to submit a bid which is expected to be around £1100.

13. To consider projects to be supported by CIL funds.

Two projects have been put forward; flooding reduction in Carleton Forehoe, £275 and community led improvements to a permissive path in Kimberley, £275. It was agreed for both projects to go ahead with the £447.86 of CIL money with the shortfall to be made up from the "contingency" budget.

Clerk to work with Joy Smiley to ensure a risk assessment is in place for the volunteers working on the Kimberley permissive path project.

Robert Alston to speak with Jane Fraser and the contractors regarding road access for the Carleton Forehoe project.

14. Date of next meeting - Monday 18th November, Barnham Broom Village Hall
Meeting closed 20:07