

**MINUTES OF THE MEETING OF KIMBERLEY & CARLETON FOREHOE PARISH
COUNCIL HELD ON FRIDAY 20TH MAY 2022
AT 8.15PM AT CARLETON FOREHOE CHURCH**

Present: Colin House (Chairman)

Val Evans

Jane Fraser

Graham Mann

Joy Smiley

Catherine Moore, Parish Clerk

Also present: County Councillor Margaret Dewsbury, District Councillor Richard Elliott and two members of the public.

Due to running out of light in the church, the majority of the agenda was adjourned to September, with only those urgent matters set out below taken.

1. Election of Chairman

Colin House, proposed by Joy Smiley, seconded by Graham Mann, all in favour.

Two members of the public left in protest at the election of the Chairman.

2. Election of Vice Chairman

Joy Smiley, proposed by Colin House, Seconded by Jane Fraser, all in favour.

3. Public Forum

a) Public

None.

District Councillor

None.

4. Apologies for Absence

There were no apologies for absence.

5. Declaration of Interest for items on the agenda

None.

6. Minutes of the meeting held on Friday 25th February 2022

The minutes of the meeting were **agreed**, proposed by Graham Mann, seconded by Joy Smiley, all in favour.

7. Finance

a) Receive Internal Audit Report

The internal audit report was received and noted.

b) Annual Governance Annual Return

The Annual Governance Statement and Annual Accounting Statement were agreed, proposed by Joy Smiley, seconded by Jane Fraser, all in favour. It was agreed that the Council would declare itself exempt from external audit. **ACTION: Clerk**

c) Payments

It was **agreed** to pay the following, proposed Colin House, seconded by Joy Smiley, all in favour:-

C Moore	Salary May – July 2022	£314.96*
HMRC	PAYE May – July 2022	£5.00
Norfolk ALC	Subscription	£89.64
Carleton Forehoe Fen	Fen Lease	£5.00
Kerrie Wilton	Internal Audit	£40.00
Kimberley PCC	Jubilee Grant	£100.00
Carleton Forehoe PCC	Jubilee Grant	£100.00

* Standing Order £235 July 2022; BACS £79.96 May 2022

8. Other Matters

It was suggested that communication could be improved and noted that information was put into the Group News regarding the Task Force.

9. Date of Next Meeting

The next meeting would be Friday 9th September 2022 at 7pm at Kimberley Church.

The meeting closed at 8.35pm.

CHAIRMAN